



'I DO'
TO DO'S

Transportation



12
Months

- Research transportation options
- Interview transportation companies and view vehicle options

8-10
Months

- Decide what your transportation needs are
 - **Wedding Party**
 - **To and/or from the hotel(s)**
 - **To reception from the ceremony site**
 - **Private vehicle for bride(s) and groom(s)**

6
Months

- Reserve transportation
- Decide on pickup and drop off points
- Decide on pickup and drop off times

1
Month

- Get approximate number of those needing transportation from each pickup location

Week
Of

- Give transportation company a day-of contact (Planner, Personal Attendant)
- Confirm pick-up and drop off time(s)
- Send them a day-of schedule and map



GET TO
KNOW

Transportation



TRANSPORTATION COMPANY:

- Are you available for my wedding date?
.....
- What deposit do you require?
.....
- When is the final payment due?
.....
- How many weddings does your company service in a day?
.....
- Can I get a contract in writing?
.....
- What is your cancellation policy?
.....
- Can you share some reviews with me?
.....
- How many years of experience do you have?
.....
- How far in advance should I book with you?
.....
- What kind of vehicles do you have?
.....
- What amenities do your vehicles have?
.....
- What packages do you offer?
.....
- Do you have a minimum? How does it vary between vehicles?
.....
- Can we view the vehicles before we book?
.....
- Who will be the chauffeur(s)?
.....
- Will we meet the driver(s) in advance?
.....
- What does the driver wear?
.....
- Who will be our day-of contact person?
.....
- What does your insurance cover?
.....
- How many hours will we have transportation?
.....
- Can we decorate the vehicles?
.....
- What is your food and drink policy?
.....
- Do you have a music hookup in the vehicle?
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- What happens if a vehicle breaks down at our wedding?
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- Are there any additional fees?
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NOTES:

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